



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 12-12-2023
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Mike Brown – Vice Chair, Steve Davis – Treasurer, Nick Gerke–Chair, Kim Graves, John Nail – Secretary, Kevin Walker. PCAD Staff Present- EMS Chief Roy Pennington, CFO Jamie Luebbering, Administrative Assistant Katie Patrick, Ryan Newsom- IT, Assistant Chief – Florian Hammer.

Non-PCAD Present: Paul Bradshaw & Matt Hoffman – Morton Buildings, Christian DeLozier – Mike Keith Insurance, Faith Bemiss-McKinney – Sedalia Democrat.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Motion by Mike Brown to approve the agenda. Motion carried 6-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** Administrative Assistant Katie Patrick announced Paul Bradshaw, Matt Hoffman, Christian DeLozier, and Faith Bemiss-McKinney.
- III. **Public Comment**
 - a. **Property & Casualty Insurance Renewal:** Christian DeLozier with Mike Keith Insurance presented the property & casualty insurance proposals to the board. Motion by John Nail to approve the property and casualty insurance including the crime and cyber insurance for a total premium of \$211,134.00 Motion carried 6-0.

Battalion Chief Donnie Morehead arrived at 1810.

Christian DeLozier with Mike Keith Insurance left at 1823.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Roy Pennington presented his report.
 - b. **CFO Report:** CFO Jamie Luebbering presented the bills.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$72,206.26. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **LAGERS Valuation Public Notice:** Secretary John Nail read aloud the forty-five-day public notice for the LAGERS Valuation.
 - b. **First Responder Capital Improvement & Interoperable Communications Equipment Grant (CIIEG):** CFO Jamie Luebbering informed the board the grant due January 5th, 2024, is awarding just under \$15,000,000.00 to First Responder agencies. Motion by John Nail to allow CFO Jamie Luebbering to apply for the First Responder Capital Improvement & Interoperable Communications Equipment Grant (CIIEG). Motion carried 6-0.
 - c. **ALS & BLS Rates:** Motion by John Nail to keep the BLS Emergency rate at \$875.00, BLS non-emergency \$875.00, ALS Emergency \$975.00, ALS non-Emergency \$975.00, ALS Level 2 \$1,275.00, and add HCPCS Code A0434 Specialty Care Transport for \$1,575.00, increase the mileage rate from \$13.00 per mile to \$17.60 per mile, and add HCPCS Code A0998 Ambulance Response (Treat no Transport) for \$252.00. Motion carried 6-0.
 - d. **Resolution 2023-09: Adopting the Annual Budget for FY 2024:** Motion by John Nail to approve Resolution 2023-09: Adopting the Annual Budget for FY 2024. Motion carried 6-0.

Battalion Chief Donnie Morehead left the meeting at 1852.
- VI. **Closed Meeting pursuant to RSMo 610.021, Sections;**

Motion by Kim Graves to enter a closed session pursuant to RSMo. 610.021, Sections

 - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
 - (2) *Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.*
 - (9) *Preparation, including any discussion or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.*

Roll Call Vote: Brown-Y, Davis- Y, Gerke- Y, Graves-Y, Nail- Y, Walker- Y. Motion carried 6-0. Meeting moved to a closed session at 1921.
Open session resumed at 2101.
- VII. **Unfinished Business Continued**
 - a. **Pettis County Joint Communications 2024 Budget Proposal:** Motion by Steve Davis to approve a \$16,000.00 increase to the current Pettis County Joint Communications payment. Motion carried 6-0.
 - b. **December 26, 2023, PCAD Board Meeting:** Motion by Mike Brown to cancel the December 26, 2023 PCAD Board Meeting. Motion carried 6-0.
- VIII. **New Business:** None.

- IX. **Announcements:** Secretary John Nail announced to the board he would like the board to sign a written letter to the newly promoted Captains John Fluty and Bobby Sanchez, congratulating them on their promotion.
- X. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 2104 hours.

The next regular meeting is scheduled for January 09, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke

Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur